



CAMP JAYCEE (*This form is for all camps 2012*)

Code of Conduct

Camp Jaycee is committed to maintaining the physical and emotional safety and well-being of each participant as well as the community feeling of acceptance and understanding that pervades camp. The following code is an important part of that commitment. It is necessary for every camper and parent to sign this code. Staff members sign another similar Code of Conduct and are expected, as campers are, to abide by it. Please read the Code of Conduct and sign and return to the Camp Office with the other confirmation packet forms and materials.

• **Health & Safety of Campers and Staff:**

This is our highest priority. Any action or activity that jeopardizes this concern will not be tolerated. Campers are expected to stay safe while having fun, always following directions of the Camp Jaycee staff. Good judgement should always be exercised in regard to the safety and well being of all campers and staff. Any injuries or illnesses that occur must be reported immediately to the Camp Nurse. Shoes must be worn at all times. We encourage the use of hats and sunscreen for protection from the sun. Parents should apply sunscreen to their children prior to drop off, and leave a supply of sunscreen in their children's backpacks. Campers may not leave camp without the permission of the director. Early pick-ups should be arranged through the Camp Office.

• **Respect for the Individual:**

Respect other campers and staff at all times. Being respectful includes recognizing the uniqueness of each person's individual needs, concerns, and moods. Teasing, bullying, harassing, or other emotional or physical abuse, pranks, ethnic, gender, or sexual discrimination, or sexual harassment are unacceptable.

• **Drug/Alcohol/Tobacco/Weapons:**

All medications which campers need must be given to the Camp Nurse in a prescription container along with a signed paper authorizing proper administration of medication. Use of illegal or legal drugs for non-medicinal purposes is prohibited anywhere on or off campus. Campers are strictly prohibited from processing or imbibing alcoholic beverages of any kind. The possession and/or use of alcoholic beverages, tobacco, weapons, and/or drugs is grounds for immediate dismissal.

* **Guest and Visitors:**

For the security and safety of our campers, any visits during the camp day to see a camper or counselor must be cleared through the Camp Office other than participation at camp performances and Shabbat programs. Campers/Camp Staff may not have friends visit unannounced, or otherwise, unless under certain special circumstances with the permission of the Camp Director.

• **Safety and Security Off Campus:**

The highest level of preparation and alertness is required for all campers and staff on field trips. We enjoy a comfortable level of privacy and security while at camp, but as soon as we leave, we can no longer control or predict the actions of those not associated with Camp Jaycee. In addition, it is expected that both staff and campers conduct themselves in a way that is above reproach in the more public environments. Campers must also be more alert when off campus, and are required, as always, to adhere to the Code of Conduct and to listen to the staff.

• **Care of Property and Facilities:**

Respect for other people's personal property as well as the Lawrence Family JCC's facilities and those of the venues for field trips is expected. Any money, personal property (including I-Pods, cash, etc.) is the sole responsibility of the owner, be it camper or counselor. The environment should be protected. Any destructive behavior must be immediately brought to the attention of the appropriate staff member. Any misconduct will result in a parent being notified and the offender's family absorbing the financial responsibility of repair and replacement.

Continued on page 2 (Both sides of this form need to be completed).

Camp should be a fun and enriching experience. In order to create this environment, the Camp Staff is asked to use praise and positive reinforcement as an effective way of managing the behavior of each camper. Parents should review the Code of Conduct prior to the start of the program. Camp administration will review the Code of Conduct with the staff at staff training, and the staff will review the Code of Conduct with the campers on the first day of camp.

Consequences of actions should this Code of Conduct be violated while attending Camp Jaycee:

- Initially, a quiet, verbal reprimand will be given.
- If the behavior re-occurs, a verbal warning will be given to the camper and a phone call will be made to the parent or guardian.
- If the behavior continues, a written incident report will be given to the parent or guardian.
- If the behavior continues beyond the written warning, the camper will be asked to leave to the remainder of the camp with no refund of already collected fees.
- If the offense is severe (including, but not limited to fighting, theft, vandalism, possession of weapons, alcohol, cigarettes, or illegal substances, inappropriate language, severe verbal threats, physical aggression, leaving the designated area without permission, or sexual misconduct), the camper will be IMMEDIATELY DISMISSED from the current camp and any other camp he or she is registered to attend, bypassing all the steps above. NO REFUND WILL BE GIVEN.

— THE ACTIONS TAKEN WILL BE AT THE DISCRETION OF THE CAMP JAYCEE DIRECTOR. —

CAMPER NAME (Please print): _____

For Camper:

I agree to the follow the rules and understand the consequences if I do not.

Camper Signature _____

For Parent/Guardian:

I have reviewed these rules and consequences with my child.

Parent/Guardian Signature _____
